

NOTICE - VILLAGE OF TINLEY PARK
MEETING OF THE COMMITTEE OF THE WHOLE

NOTICE HEREBY GIVEN that a regular Committee of the Whole Meeting of the Village of Tinley Park, Cook and Will Counties, Illinois will be held on Tuesday, May 19, 2026, beginning at 5:45 PM in Council Chambers, located in the Tinley Park Village Hall, 16250 South Oak Park Avenue, Tinley Park, Illinois 60477.

THE AGENDA IS AS FOLLOWS:

1. CALL MEETING TO ORDER.
2. ROLL CALL.
3. CONSIDER APPROVAL OF MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON MAY 5, 2026.
4. DISCUSS A CLASS W LIQUOR LICENSE FOR THE INTERSTATE SPORT DOME/THE CLUBHOUSE PIZZERIA BAR & GRILL.
5. DISCUSS SPACE NEEDS STUDY.
6. DISCUSS FACADE GRANT FOR PRIMAL CUT, 17344 OAK PARK AVENUE.
7. DISCUSS AMENDING TITLE III, CHAPTER 36, SECTION 3: PURCHASING MANUAL ADOPTED BY REFERENCE.
8. DISCUSS AN AGREEMENT BETWEEN THE VILLAGE OF TINLEY PARK AND THINKGARD LLC FOR SUBSCRIPTION TO COMPLIANCE AS A SERVICE
9. DISCUSS AN AGREEMENT WITH PRINCIPLE LIGHTING FOR CHRISTMAS TREE REFURBISHMENT.
10. DISCUSS AN AGREEMENT WITH FOUR SEASONS AMUSEMENTS FOR RIDES AT THE UPCOMING BLOCK PARTY EVENT.
11. DISCUSS A PROFESSIONAL SERVICES AGREEMENT WITH ROBINSON ENGINEERING, LTD. FOR THE 167TH STREET TRAFFIC CALMING - DESIGN & CONSTRUCTION ENGINEERING.
12. DISCUSS AN AGREEMENT WITH NORTHEASTERN IL REGIONAL CRIME LAB FOR ANNUAL MEMBERSHIP FEES.
13. DISCUSS A BLANKET PURCHASE ORDER FOR RAY O'HERRON CO. INC. IN THE AMOUNT OF \$50,000.00 FOR UNIFORM ITEMS.
14. DISCUSS A PURCHASE FROM HENRY'S HOUSE OF DECORATE APPAREL FOR UNIFORM ITEMS.
15. RECEIVE COMMENTS FROM THE PUBLIC.

ADJOURNMENT

NANCY M. O'CONNOR, VILLAGE CLERK

ROLL CALL

MINUTES
Meeting of the Committee of the Whole
May 5, 2026 – 5:45 p.m.
Village Hall - Council Chambers
16250 S Oak Park Ave.
Tinley Park, IL 60477

Item #1 - At 5:49 p.m. the regular meeting of the Committee of the Whole was called to order.

Item #2 - Clerk O'Connor called the roll. Present and responding to roll call were the following:

Members Present: M. Glotz, Village President
N. O'Connor, Village Clerk
W. Brady, Village Trustee
M. Mueller, Village Trustee
K. Shaw, Village Trustee
C. Sullivan, Village Trustee

Members Absent: W. Brennan, Village Trustee
D. Mahoney, Village Trustee

Staff Present: P. Carr, Village Manager/Interim Assistant Finance Director
A. Arrigo, Human Resources Director/Assistant Village Manager
D. Framke, Marketing Director/Assistant Village Manager
S. Mitchell, Finance Director
W. Steinke, Assistant to the Village Manager
T. Tilton, Police Chief
M. Coleman, Community Development Director
J. Urbanski, Public Works Director
T. Nelson-Jaworski, Village Attorney

Others Present:

Item #3 - CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD APRIL 21, 2026 – Motion was made by Trustee Brady, seconded by Trustee Sullivan to approve the minutes of the Committee of the Whole meeting held on April 21, 2026. President Glotz asked if members of the Committee had any questions. There were none. Vote by roll call. Ayes: Brady, Mueller, Shaw, Sullivan. Nays: None. Absent: Brennan, Mahoney. President Glotz declared the motion carried.

Item #4 – DISCUSS AMENDING CHAPTER 112 OF TITLE XI OF THE VILLAGE CODE - LIQUOR LICENSE CLASSIFICATIONS – This amendment creates a Class W liquor license for indoor sports facilities. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Brady to recommend amending Chapter 112 of Title XI of the Village Code - Liquor License Classifications be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Mueller, Shaw, Sullivan. Nays: None. Absent: Brennan, Mahoney. President Glotz declared the motion carried.

Item #5 – DISCUSS AMENDMENT TO TITLE 9, CHAPTER 98, SECTION 98.02 NUISANCES – This amendment provides clarity on noise allowances and times. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Mueller to recommend the Amendment to Title 9, Chapter 98, Section 98.02 Nuisances be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Mueller, Shaw, Sullivan. Nays: None. Absent: Brennan, Mahoney. President Glotz declared the motion carried.

Item #6 – DISCUSS APPROVING AN AGREEMENT BETWEEN THE VILLAGE OF TINLEY PARK AND INFO-TECH RESEARCH GROUP FOR SMALL ENTERPRISE ADVISORY MEMBERSHIP SUBSCRIPTION – This is a three (3) year agreement with Info-Tech Research Group for a total amount of \$58,147.36 to provide independent analysis and guidance on information technology strategy and operations. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Mueller to recommend the approval of an agreement between the Village of Tinley Park and Info-Tech Research Group for Small Enterprise Advisory Membership Subscription be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Mueller, Shaw, Sullivan. Nays: None. Absent: Brennan, Mahoney. President Glotz declared the motion carried.

Item #7 – DISCUSS A CONTRACT WITH AQUAMIST PLUMBING AND SPRINKLING FOR IRRIGATION MAINTENANCE (YEAR 1 OF 3) – This service contract is year one (1), with a potential of three (3), with Aquamist Plumbing and Sprinkling for irrigation services at various locations throughout the Village. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Brady, seconded by Trustee Shaw, to recommend a contract with Aquamist Plumbing and Sprinkling for Irrigation Maintenance (Year one (1) of three (3)) be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Mueller, Shaw, Sullivan. Nays: None. Absent: Brennan, Mahoney. President Glotz declared the motion carried.

Item #8 – DISCUSS A CONTRACT WITH J&J NEWELL CONCRETE CONTRACTORS, INC. FOR THE CONCRETE FLATWORK AND CURB PROGRAM (YEAR 1 OF 3) – The Village received three (3) responses at the bid opening on April 22, 2026.

<u>Contractor</u>	<u>Location</u>	<u>Base Bid Total</u>
Davis Concrete Const.	Monee, IL	\$245,700.00
JJ Newell Concrete Contractors, Inc.	Crete, IL	\$246,880.00
McGill Construction, LLC	Frankfort, IL	\$248,045.00
Engineer's Estimate		\$291,900.00

Due to a discrepancy in unit costs of the low bidder, staff recommended waiving the competitive bidding requirements to approve a contract with J&J Newell Concrete Contractors, Inc. The contract has the option of two (2) – one (1) year renewals. This is the first year out of the possible three (3) year contract. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mueller, seconded by Trustee Shaw to recommend a contract with J&J Newell Concrete Contractors, Inc. for the Concrete Flatwork and Curb Program (Year one (1) of Three (3)) be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Mueller, Shaw, Sullivan. Nays: None. Absent: Brennan, Mahoney. President Glotz declared the motion carried.

Item #9 – DISCUSS A CONTRACT WITH CITY ESCAPE GARDEN AND DESIGN FOR THE LANDSCAPE PLANTERS AND BEAUTIFICATION (YEAR 2 OF 3) – This is year two (2) of three (3) of the service contract for the Fiscal Year 2027 contract with City Escape Garden and Design, LLC. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Brady to recommend a contract with City Escape Garden and Design for the Landscape Planters and Beautification (Year 2 Of 3) be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Mueller, Shaw, Sullivan. Nays: None. Absent: Brennan, Mahoney. President Glotz declared the motion carried.

Item #10 – DISCUSS A CONTRACT WITH STANTEC CONSULTING SERVICES, INC. FOR THE NATURALIZED STORMWATER AREAS MAINTENANCE (YEAR 3 OF 3) – This is year three (3) of three (3) of the service contract for Fiscal Year 2027 Naturalized Stormwater Areas Maintenance contract with Stantec Consulting Services, Inc. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Shaw to recommend a contract with Stantec Consulting Services, Inc. for the Naturalized Stormwater Areas Maintenance (Year 3 Of 3) be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Mueller, Shaw, Sullivan. Nays: None. Absent: Brennan, Mahoney. President Glotz declared the motion carried.

Item #11 – DISCUSS A FLEET VEHICLE PURCHASE LIST – All vehicles will be purchased through the standing cooperative purchasing agreements (Suburban Purchase Cooperative, Southwest Conference, Northwest Conference, Sourcewell, GSA, Illinois Procurement Bulletin, State of Iowa, and Enterprise Lease Program). President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Mueller to recommend a Fleet Vehicle Purchase List be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Mueller, Shaw, Sullivan. Nays: None. Absent: Brennan, Mahoney. President Glotz declared the motion carried.

Item #12 – DISCUSS AN AGREEMENT BETWEEN THE VILLAGE OF TINLEY PARK AND THE TINLEY PARK SERGEANTS ASSOCIATION – The current agreement expired on April 30, 2025. It was recommended that the Tinley Park Sergeants Association Agreement dated May 1, 2025, through June 30, 2026, is approved. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Brady, seconded by Trustee Mueller to recommend an agreement between the Village of Tinley Park and the Tinley Park Sergeants Association be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Mueller, Shaw, Sullivan. Nays: None. Absent: Brennan, Mahoney. President Glotz declared the motion carried.

Item #13 – DISCUSS INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF TINLEY PARK AND EMERGENCY MANAGEMENT MUTUAL AID SYSTEM – This formalized document establishes the framework for sharing personnel and resources across jurisdictional boundaries, ensuring a coordinated and effective response when assistance is required. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Mueller to recommend an Intergovernmental Agreement between the Village of Tinley Park and Emergency Management Mutual Aid System be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Mueller, Shaw, Sullivan. Nays: None. Absent: Brennan, Mahoney. President Glotz declared the motion carried.

Item #14 – RECEIVE COMMENTS FROM THE PUBLIC –

President Glotz asked if there were any comments from the public. There were none.

Motion was made by Trustee Shaw, seconded by Trustee Brady, to adjourn the Committee of the Whole. Vote by roll call. Ayes: Brady, Mueller, Shaw, Sullivan. Nays: None. Absent: Brennan, Mahoney. President Glotz declared the meeting adjourned at 5:55 p.m.



Interoffice Memo

Date: May 19, 2026
To: Committee of the Whole
From: Allison Tugend, Senior Finance Clerk
Cc:

Subject: Class W Liquor License for Interstate Sport Dome

The petitioner, The Intestate Sport Dome/The Clubhouse Pizzeria Bar & Grill, which will be located at 7600 W 191st St, is requesting a Class W liquor license. A Class W license allows the consumption of alcohol outside the restaurant but still on the premises. There are specific requirements that need to be adhered to by the business.

The Clubhouse Pizzeria Bar & Grill will have a full-service bar, which will also have the ability to serve in the pickleball lanes and indoor concrete areas of the facility.



Interoffice Memo

Date: May 19, 2026
To: Committee of the Whole
From: Walker Steinke, Assistant to the Village Manager
Cc: Patrick Carr, Village Manager, Donna Framke, Marketing Director

Subject: Space Needs Study Consultant Selection

Presented at the May 19, 2026 Committee of the Whole meeting for consideration and possible action.

Executive Summary:

Staff is requesting that the Committee of the Whole discuss the Village's proposed Space Needs Study project and provide feedback and direction as appropriate. Following the review of submitted proposals and interviews conducted with consulting firms, staff believes that Wight & Company is well-qualified to assist the Village with evaluating its current and future space needs.

As the Village continues conducting business across multiple locations, including Village Hall, the Police Station, Public Works Facility, Public Safety operations, and now Harmony Square, it is important to evaluate how existing facilities are functioning and how the Village can best position itself to meet future operational and service needs. The study is anticipated to evaluate current facility usage, departmental operations, future growth considerations, and potential options for accommodating the long-term needs of the organization and community.

Staff has continued discussions with Wight & Company regarding the proposed scope of services, project approach, and anticipated costs associated with the study. Staff is seeking feedback from the Committee of the Whole regarding the overall project direction prior to proceeding further with the project. Staff will remain mindful of the established project budget while also ensuring that the Village receives a thorough and meaningful analysis that can effectively guide future decision-making. Given the long-term importance of this project and the expectation that any future facility recommendations could impact the Village for decades to come, staff believes it is important to maintain flexibility throughout the process to ensure a quality final product.

Staff believes that Wight & Company will be able to assist the Village in preparing a comprehensive report that will help guide future decisions regarding the space necessary to effectively conduct Village business operations and continue providing high-quality services to the community.

Staff Direction Requested:

1. Discuss and provide feedback regarding the Village's proposed Space Needs Study project.
2. Direct Staff as necessary.



Interoffice Memo

Date: May 19, 2026

To: Committee of the Whole

CC: Donna Framke, Assistant Village Manager/Marketing Director and Michael J. Coleman, Community Development Director

From: Carolyn Mitera, Marketing & Economic Development Specialist

Subject: Primal Cut- Oak Park Avenue Façade Grant

Background:

Paul Spass (Applicant), owner of The Primal Cut Steakhouse, a steakhouse restaurant located at 17344 Oak Park Avenue (PIN 28-30-313-008-0000). The Applicant plans to enclose the existing front patio to provide dining on more days of the year in that space, given the variable climate conditions. The Applicant estimates that approximately 19 dining patrons will be able to accommodate the space. Due to the location of the patio partially in the Village's right-of-way, the Village Board adopted Resolution No. 2022-R-049 approving a right-of-way encroachment agreement between the Village and Property Owner that would allow for the enclosure. The enclosure is expected to enhance the appearance of Oak Park Avenue both architecturally and will further activate the downtown core due to the expanded patio use along the street frontage. The design proposal went before Plan Commission on April 21, 2022.

On April 16, 2024, the Village Board adopted Resolution No. 2024-R-036 approving a Façade Grant not to exceed \$35,000. Due to circumstances, the Applicant was unable to complete the project within 12 months of grant approval rendering the approval null and void. The Applicant is reapplying for the Façade Grant program with the intention to complete the same scope of work per the initial request.

Request:

The Applicant is requesting funds under the Facade Grant Program. The intent of the Façade Improvement Program is to assist owners of existing buildings, or businesses within them in upgrading their building facades. The goal of the Façade Grant is to improve the appearance of existing buildings. The program provides a matching grant of 50% or a maximum of \$35,000 per tax paying business. One site can use up to \$70,000 in matching grants between the different types of grants every three years.

The design proposal is on the front of the restaurant's east elevation facing Oak Park Avenue. The building addition will comprise of enclosing the existing front patio which spans the private lot and encroaches into the Village right-of-way. The brick base of the patio will remain. The proposed exterior materials of the building addition include a standing seam metal roof, steel columns, a telescoping Nanawall window system, and a guardrail with a structural safety glass railing.



Existing Front Patio (Overall View)



Existing Pedestrian Experience



Proposed per Petitioner's Color Rendering

The Applicant submitted two new proposals for the grant requested as required. The proposal amounts are as follows:

Scope of Work	Avalon Maintenance Corp.	J&J Home Remodeling Services, Inc.
Enclose existing front patio with Nanawall window system	\$128,750.00	\$93,750.00

The Applicant is requesting a \$35,000 Façade Grant. He has chosen to work with J & J Home Remodeling Services, Inc. located in Manteno, IL.

ECC Review:

The Economic and Commercial Commission discussed the proposed plans at the May 11, 2026 meeting and felt that the scope of work met the intent of the grant and recommended by vote of 5-0 to approve the Façade Grant request for Paul Spass in an amount not to exceed \$35,000.00 for a patio enclosure with a Nanawall window system to create additional year-round seating at The Primal Cut Steakhouse.

Staff Recommendation:

Staff recommends to move the Resolution for the requested Façade Grant for Paul Spass to the June 2, 2026 Village Board for adoption.

Attachments:

Grant Application

Resolution 24-R-036

Right of Way Encroachment Agreement, 2022-R-049



Interoffice Memo

Date: May 19, 2026
To: Committee of the Whole
From: Walker Steinke, Assistant to the Village Manager
Cc: Patrick Carr, Village Manager, Sarah Mitchell, Finance Director

Subject: Update to Purchase Order Threshold in Procurement Policy

Presented for at the May 19, 2026 Committee of the Whole and May 19, 2026 Village Board meetings for consideration and possible action.

Executive Summary:

The Village recommends amending the Procurement Policy Manual to clarify and streamline the approval level language related to purchasing authority. The proposed revisions are intended to remove outdated or confusing language, establish clearer lines of approval responsibility, and improve the overall efficiency of the procurement process. As part of this update, the policy will formally allow Directors to designate authorized staff members to approve purchases on their behalf when appropriate for operational needs.

This minor administrative change will help improve the flow of purchasing activities while maintaining appropriate oversight and accountability measures. The updated process creates a stronger checks and balances framework by requiring Directors to formally identify their designees, while still maintaining review and oversight of those designated approval lists by the Village Manager's Office (VMO). The proposed revisions are intended to provide departments with greater operational flexibility, reduce unnecessary delays in routine purchasing activities, and ensure the procurement policy remains clear, consistent, and effective for staff across the organization.

Staff Direction Requested:

1. Approve the Procurement Policy modification.
2. Direct Staff as necessary.



Interoffice Memo

Date: May 19, 2026
To: Committee of the Whole
From: Anthony Ardolino, Director of Information Technology
Cc: Patrick Carr, Village Manager

Subject: ThinkGard Compliance as a Service Platform

Staff is requesting approval to enter into a three-year subscription agreement with ThinkGard, a U.S.-based technology risk management firm specializing in cybersecurity, data backup, and disaster recovery services. The subscription will provide the Village with Compliance as a Service, a cloud-based compliance management platform designed to assist with tracking, managing, and demonstrating adherence to required and recommended information technology compliance frameworks.

The Village is required to maintain compliance with Criminal Justice Information Services (CJIS) standards for law enforcement systems and Payment Card Industry (PCI) requirements for credit card transactions. These frameworks contain overlapping technical and administrative controls that can be difficult to manage independently. The proposed platform maps common requirements across multiple compliance standards and identifies where a single control satisfies multiple obligations, reducing duplicative effort, lowering administrative overhead, and simplifying ongoing compliance management.

The Compliance as a Service platform will provide the Village with:

- A centralized platform for monitoring, assessing, and managing regulatory compliance requirements.
- Risk identification, assessment, and prioritization capabilities.
- Quantification of potential risks and impacts to support proactive mitigation strategies.
- Centralized storage of compliance documentation and audit-related records.

In addition to the software platform, ThinkGard will provide advisory and consulting services including:

- Assessment of the Village's current cybersecurity posture and identification of gaps.
- Strategic guidance for improving and maturing the Village's security framework.
- Recommendations regarding security controls and best practices to protect sensitive information and improve resilience against cyber threats.

The total cost of the three-year subscription agreement is \$84,250, with the first annual payment totaling \$28,750. Funding for this expenditure is included in the approved FY27 Information Technology operating budget.



Interoffice Memo

Date: 5/19/2026

To: Village Board

From: Donna Framke

Subject: Christmas Tree Refurbishment

The current Christmas tree is in need of refurbishment. Principle Lighting will purchase and replace branches and topper for the existing 30' tree. Principle will also purchase and install an additional 6 foot ring to add to the existing tree which includes the frame, branches, and ornament package.

The Marketing Department is requesting \$49,400 to cover this cost. This cost has been budgeted in FY 27.



Interoffice Memo

Date: May 1, 2026

To: Committee of the Whole

From: Donna Framke and Amanda Gaus

Subject: 2026 Tinley Park Block Party Amusement Rides

We are requesting approval to contract with Four Seasons Amusements to secure five (5) rides for the upcoming Block Party event at a total cost of \$54,110. In addition to enhancing the overall event experience, these rides present an opportunity for direct revenue generation through ride ticket sales, helping offset costs and support the event's financial sustainability.

During the 2025 Block Party, amusement ride revenue totaled \$15,306. With attendance expected to exceed 2025 levels this year, we anticipate meeting or surpassing that revenue figure. Amusement ride revenue is generated through the sale of ride tickets. Tickets are priced at \$1 each or six for \$5, with each ride requiring two tickets per participant.

Four Seasons Amusements successfully provided several amusement rides for the Block Party since 2022.

Funding for this expense is included in the FY27 budget.



Interoffice Memo

Date: May 11, 2026

To: John Urbanski, Public Works Director, Pat Carr, Village Manager

From: Kyle Vester, Village Engineer

Subject: 167th Street Traffic Calming – Design & Construction Engineering

Presented at the May 19, 2026 Committee of the Whole and Village Board meetings for consideration and possible action.

Scope of Work: The Village has worked with residents and Robinson Engineering, Ltd. (REL) to develop conceptual plans for a chicane to slow traffic down in this area. REL provided a proposal for detailed design and construction engineering services and a preliminary cost estimate for budgeting purposes.

We are now requesting the Design and Construction Engineering services are approved for REL to prepare the plans. The project will be bid out after Design Engineering is completed.

Description: 167th Street near 76th Avenue has had multiple car crashes into houses at the curve between 76th Avenue and Siemsen Meadows and Centennial Parks since the road was constructed connecting 80th and Harlem Avenues. Tinley Park Police have also indicated that 167th Street has been an area with significant speeding problems for many years.

The section of 167th with the edge of the parks consists of a parking lane, bike lane, and one car travel lane in both directions and a speed limit of 25 MPH. The curb to curb width of the road is 44 feet, which invites faster vehicle travel than the posted limit when cars are not parked on both sides of the street.

Budget: This project was approved for the current fiscal year.

Design Engineering	\$24,628
Construction Engineering	<u>\$24,536</u>
Total:	\$49,164

Staff Direction Request:

1. Approve a Professional Services Agreement with Robinson Engineering, Ltd. for Design Engineering (\$24,628) and Construction Engineering (\$24,536) Services for a lump sum fee of \$49,164.
2. Direct Staff as necessary.



Interoffice Memo

Date: May 15, 2026

To: Pat Carr - Village Manager
Angela Arrigo - Assistant Village Manager

From: Jonathan Mittelman - Commander, Police Department

Subject: Payment of Annual Membership Fees for the Northeastern IL Regional Crime Lab

Presented at the Committee of the Whole and Village Board Meeting for consideration and possible action.

Description:

The annual fees for the Northeastern IL Regional Crime Lab (NIRCL) are currently due. The fees are assessed primarily on the population of the law enforcement agency's service area. Currently, the assessment fees \$85,296.00 which includes a \$3,000.00 maintenance agreement.

The Police Department uses NIRCL for a majority of its forensic service needs to include Drug Identification, Toxicology, Forensic Biology, DNA Analysis, Firearm and Tool Mark Examination, Footwear Examination, Tire Track Examination, and Latent Print Analysis, NIRCL is a nationally accredited laboratory.

Staff Direction Request:

1. Approve the payment of annual membership fees for FY2027
2. Direct staff as necessary



Interoffice Memo

Issued/Approved by: **Stephen C. Klotz,**
Fire Chief Administrator

Memo #26-67

Date: May 12, 2026
To: Village Board
From: Stephen C. Klotz, Fire Chief Administrator
Subject: Blanket Purchase Order Requests – FY 2027

In accordance with the Village's purchasing policy the Fire Department is requesting to make the following purchases for fiscal year 2027, which will be made under a blanket purchase order.

Ray O'Herron Co. Inc. – Uniforms

Ray O'Herron Co. Inc. is a family business, serving the Chicagoland area and surrounding communities since 1964. Ray O'Herron provides consistent quality across different uniform items (Class A and Class B). They have a large in-stock inventory, complete orders within 7-10 days (on average) and offer competitive pricing. In fiscal year 2026, employee demand remained steady utilizing Ray O'Herron for department uniforms and accessories. The vendor's online storefront offers a streamlined process for employees, providing easy access to a centralized, user-friendly online store. Ordering with Ray O'Herron automated processes like order tracking, re-orders and direct shipping, increasing department efficiency.

For fiscal year 2027 we are requesting a blanket purchase order in the amount of \$50,000.00.

Henry's House of Decorate Apparel – Uniforms

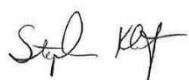
Henry's House of Decorated Apparel is a local Tinley Park business and provides consistent quality across different Class B uniform items. They have a large in-stock inventory, complete orders within a timely matter, provide in-house embroidery services of Village and Fire Department logos and offer competitive pricing. In fiscal year 2026, employee demand shifted to utilizing Henry's House of Decorated Apparel for department Class B uniforms and accessories. Additional apparel items were approved as allowable uniforms in FY 2026 and are sold exclusively through this

vendor. The vendor's online storefront offers a streamlined process for employees, providing easy access to a centralized, user-friendly online store.

For fiscal year 2027 we are requesting a blanket purchase order in the amount of \$57,000.00.

Thank you for your consideration. Please reach out with any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephen Klotz".

Stephen C. Klotz,
Fire Chief Administrator

SCK/mb

cc: Electronic File



Interoffice Memo

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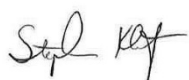
Henry's House of Decorated Apparel is a local Tinley Park business and provides consistent quality across different Class B uniform items. They have a large in-stock inventory, complete orders within a timely matter, provide in-house embroidery services of Village and Fire Department logos and offer competitive pricing. In fiscal year 2026, employee demand shifted to utilizing Henry's House of Decorated Apparel for department Class B uniforms and accessories. Additional apparel items were approved as allowable uniforms in FY 2026 and are sold exclusively through this

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PUBLIC COMMENT

ADJOURNMENT